



Examination Committee


Minutes of the meeting

A meeting of examination committee was held on 11th Nov., 2021 in Physics Lab.


Agenda- Planning for Mid-term tests:


- Members discussed about the date and it was decided to start the Mid-term tests wef 6th Dec. 2021.
- There will be three slots in one day and the datesheet will be prepared in such a way that any student will have two papers in one day.
- Separate datesheets will be prepared for Science, Arts and Commerce
- It was decided to be conveyed to the faculty that question papers must be typed, photostated and then handed over to Mr. Robin. Each packet must have all details regarding the class, subject, title, paper code and strength.
- Question papers must reach the examination clerk by 30th November.
- It was mentioned by Robin that smaller answer-sheets are available.
- The committee then met the principal and apprised her with above details.
- BBA/ BCA s being semester classes, their minor tests already scheduled.
- Principal suggested that strict message should go to the students regarding offline tests.
- It was mentioned that the tests can be completed in about 10-12 days.
- Dr. Sapna, Dr. Anupama agreed to prepare the datesheets for Science, Arts respectively. It was decided that heads of other departments will be asked to prepare the datesheets of their respective streams.

The following members attended the meeting


- Mr. V.K. Sanoria 

- Dr. Shramja Munjal 

- Dr. Sapna Sharma 

- Dr. Anupama Tomar 

- Mr. Susheel Gupta 

- Mr. Robin. 



Examination committee

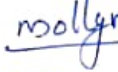

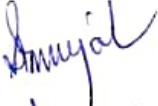

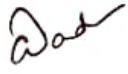
Minutes of the meeting

Dated: 24/11/2021

A meeting of the examination committee was held in principal's office to discuss some issues related to mid-term tests.

- Sr. Molly read some messages of parents for opening the hostels for tests as the tests have to be offline. All members agreed to it.
- Some parents are requesting to allow online tests. After discussion it was suggested that if there is any genuine or extreme case, the concerned students must furnish the reason to principal as well as in PTA group.
- Another query was if we could have the tests in February, but we had the feedback that students are prepared for December.
- Principal suggested that in genuine cases, we should allow online mode also.
- Mrs. Anuja Sharma was asked to put all relevant messages in PTA group.

The following members attended the meeting.

- Sr. Dr. Molly Abraham 
- Mr. V.K. Sanoria 
- Dr. Shramja Munjal 
- Dr. Sapna Sharma 
- Dr. Anupama Tomar 
- Mrs. Anuja Sharma (PTA Secretary) 